

BoardOnTrack Recommended Charter Board Policies

1. Governance Policies

- Board Roles and Responsibilities:** Define the roles, responsibilities, and expectations of board members.
- Conflict of Interest Policy:** Guidelines to prevent conflicts of interest among board members and staff.
- Board Meeting Policies:** Procedures for conducting board meetings, including scheduling, quorum requirements, and record-keeping.
- Board Member Recruitment and Orientation:** Policies for recruiting, selecting, and onboarding new board members.
- Board Evaluation and Development:** Procedures for evaluating board performance and planning ongoing training.

2. Financial Policies

- Budgeting and Financial Planning:** Guidelines for creating and approving the school's budget.
- Financial Reporting:** Requirements for regular financial reports, audits, and transparency.
- Procurement Policy:** Procedures for purchasing goods and services, including vendor selection and bidding processes.
- Fundraising and Donations:** Policies on fundraising activities and the acceptance and use of donations.
- Internal Controls:** Systems for preventing fraud, ensuring financial accuracy, and safeguarding assets.

3. Academic Policies

- Curriculum and Instruction:** Standards for curriculum development, instructional practices, and educational goals.
- Assessment and Evaluation:** Policies on student assessments, grading, and academic evaluations.
- Special Education Policy:** Guidelines for accommodating students with special needs and ensuring compliance with IDEA.
- Student Admission and Enrollment:** Procedures for student admissions, lotteries, and enrollment preferences.
- Student Records and Privacy:** Policies on maintaining and protecting student records, including FERPA compliance.

4. Operational Policies

- Health and Safety:** Procedures for ensuring a safe and healthy school environment, including emergency preparedness.
- Facilities Management:** Guidelines for the maintenance, use, and security of school facilities.
- Transportation Policy:** Policies regarding student transportation, including safety and eligibility criteria.
- Technology Use:** Rules for the appropriate use of technology by students and staff.
- Food Service and Nutrition:** Standards for the school's food program, including meal planning and compliance with nutrition guidelines.

5. Human Resources Policies

- Hiring and Recruitment:** Procedures for recruiting, hiring, and onboarding staff members.
- Employee Conduct and Discipline:** Guidelines for employee behavior, performance expectations, and disciplinary actions.
- Compensation and Benefits:** Policies on staff compensation, benefits, and payroll procedures.
- Professional Development:** Plans for staff training and professional growth opportunities.
- Employee Evaluation:** Procedures for regular staff performance evaluations.

6. Student Policies

- Code of Conduct:** Expectations for student behavior and procedures for handling disciplinary issues.
- Attendance Policy:** Requirements for student attendance, tardiness, and truancy.
- Anti-Bullying and Harassment Policy:** Guidelines for preventing and addressing bullying and harassment among students.
- Dress Code:** Standards for student dress and appearance.
- Extracurricular Activities:** Policies governing student participation in extracurricular activities and sports.

7. Community Engagement Policies

- Parental Involvement:** Guidelines for engaging parents in the school community and decision-making processes.
- Communication Policy:** Standards for communication between the school, parents, and the broader community.
- Volunteer Policy:** Procedures for involving volunteers in school activities and ensuring their compliance with school policies.

8. Legal and Compliance Policies

- Compliance with State and Federal Laws:** Procedures to ensure adherence to all applicable laws and regulations.
- Non-Discrimination Policy:** Commitment to non-discrimination in all aspects of school operations.
- Student Privacy (FERPA):** Protection of student privacy rights under the Family Educational Rights and Privacy Act.
- Title IX Policy:** Compliance with Title IX regarding gender equity and sexual harassment.
- Whistleblower Policy:** Protection for individuals who report unethical or illegal activities within the school.

9. Risk Management Policies

- Insurance Coverage:** Guidelines for maintaining adequate insurance coverage for the school and its activities.
- Crisis Management:** Plans for responding to emergencies, crises, or disasters.
- Data Protection and Cybersecurity:** Policies to protect the school's digital data and infrastructure from security threats.

10. Strategic Planning and Evaluation

- Mission and Vision Statements:** Clear articulation of the school's mission, vision, and strategic goals.
- Strategic Planning:** Regular review and updating of the school's long-term strategic plan.
- Program Evaluation:** Ongoing assessment of the school's programs and initiatives to ensure alignment with its mission and goals.